COURSE RESERVE FORM

Fill out one form per course.
Forms can be emailed to ng10220@uga.edu
Or a physical copy can be dropped off at the Art Library.

		DEADLINE:

Instructor Name	
Course Name	
Course Number(s)	
CRN (if scanning for eLC)	
☐ Permission for Nina to be added as librarian to eLC course *this box must be checked if you want scans to be added to your eLC page	
Request Type	☐ New Course ☐ Reactivate reserve list. Last semester taught: _____ ☐ Addition to existing reserve

Title/Author	Call Number	Loan Period	Request Type	Pages to scan, if any
		☐ 7 day ☐ 3 day ☐ 1 day ☐ 2 hours ☐ In-library use	☐ Physical item ☐ Scan for ELC ☐ Both	
		☐ 7 day ☐ 3 day ☐ 1 day ☐ 2 hours ☐ In-library use	☐ Physical item ☐ Scan for ELC ☐ Both	
		☐ 7 day ☐ 3 day ☐ 1 day ☐ 2 hours ☐ In-library use	☐ Physical item ☐ Scan for ELC ☐ Both	
		☐ 7 day ☐ 3 day ☐ 1 day ☐ 2 hours ☐ In-library use	☐ Physical item ☐ Scan for ELC ☐ Both	
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